



The 16th International Congress of the
Society for Melanoma Research
Salt Lake City, Utah



November 20 - 23, 2019

PROSPECTUS

Ancillary Meeting Space Opportunities

For additional information, please contact: Sarah@sswmeetings.com

About SMR

The Society for Melanoma Research (SMR) is a diverse organization of scientific and medical investigators devoted to alleviating the suffering of people with melanoma.

The SMR was founded to unify the field by increasing communication among researchers and building bridges of collaboration between basic, translational and clinical investigators.

The Society for Melanoma Research's principal goal is bringing together members who vary widely in their professions—from basic researchers to translational researchers to clinicians. Each shares an abiding devotion to improving the lives of those suffering from melanoma through research.

About the Congress

The Society for Melanoma Research (SMR) is a group of scientists working to find the mechanisms responsible for melanoma and, consequently, new therapies for this cancer. SMR contributes to advances in melanoma research by bringing together researchers in a non-competitive way to unite the scientific community.

This congress brings together the leaders in the field of basic and translational melanoma research and melanoma clinical trialists from around the world. The conference will be three and one half days of educational and informative sessions related to the growing field of melanoma research as well as pathway-targeted, immunotherapy and other novel approaches to melanoma treatment.

Congress History

2018
Manchester, England

2017
Brisbane, Australia

2016
Boston, Massachusetts, USA

2015
San Francisco, California, USA

2014
Zurich, Switzerland

2013
Philadelphia, Pennsylvania, USA

2012
Hollywood, California, USA

2011
Tampa, Florida, USA

2010
Sydney, Australia

2009
Boston, Massachusetts, USA

2008
Royton, Sapporo, Japan

2007
New York City, New York, USA

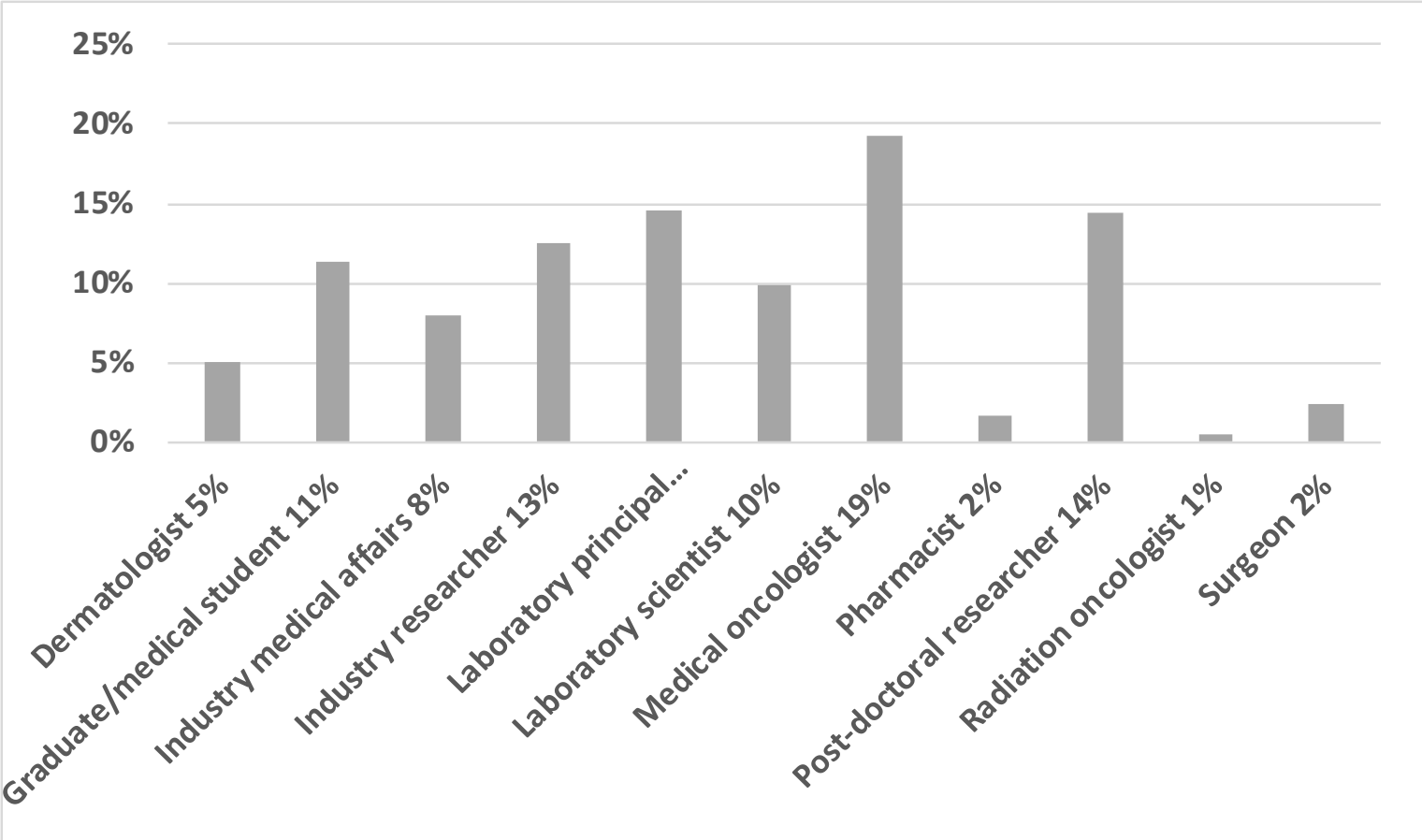
2006
Amsterdam, The Netherlands

2004
Phoenix, Arizona, USA

2003
Philadelphia, Pennsylvania, USA



Attendee Demographics



Ancillary Space Information

Requesting Meeting Space

If you are interested in holding a meeting during the 2018 SMR Congress, you must complete the application form found in the link at the end of this document. Please allow up to five business days for a response. All requests are due by October 30th, 2019. All space is assigned on a first come, first serve basis.

Once your meeting space is approved and assigned, you will be contacted to process your payment and place you in contact with your hotel logistics coordinator to assist with any additional needs.

Ancillary Meeting Space Costs

The below time slots include set up and tear down that may be needed for each meeting. Actual meetings can only be held during the times listed under ancillary meeting hours.

Ancillary Space Cost:

1 - 4 Hours	\$1,200
One Full Day	\$3,000
Full Conference	\$10,000

Ancillary Meeting Hours:

Meetings cannot occur during SMR Congress session times.

Ancillary Meeting Space Rules and Guidelines

Agreement Policy

Each supporter and/or exhibitor is to complete the application form by visiting the [Click here to Register link](#).

Payment Policy

Each supporter and/or exhibitor must provide a check, wire or credit card for payment. Payments may be submitted via the registration link, mail or phone. All payments sent by regular mail should be directed to the below address.

Society for Melanoma Research
c/o Site Solutions Worldwide
PO Box 113
Clifton Park, NY 12065

Cancellation Policy

Notification of booth space cancellation or space reduction must be submitted in writing no later than October 1, 2019 in order to receive a full refund. No refunds will be provided after this date.

Set-up/Removal:

You are allowed access to the meeting room for set-up only during the time slot you have booked. If items are left in your meeting space after your designated time slot, all items will be disposed of. The Grand America and SMR are not liable for lost or stolen items.

Meeting Limitations:

The conference venue is not permitted to work with groups for additional meeting space. If you try to contact the venue directly, this will forfeit your request for space.

Payments:

The application fee must be submitted with the application form in order for your request to be processed. If you need to pay by check, a check must be received within 10 days of the space being approved. If payment is not received SMR has the right to release your ancillary meeting space.

Registration Attendee Lists:

It is the SMR's policy not to release any attendee contact information to anyone outside the Association. SMR will not provide a list of attendees to any supporters, exhibitors or attendees.

Additional Meeting Requests:

Your organization is responsible for the cost and coordination of any audio visual, food and beverage or additional needs for your meeting. SMR is not responsible for any costs associated with your meeting. Billing and coordination of the meeting will be handled directly between your organization and the conference venue.

Due to the venue's rules and regulations, no outside food and beverage is permitted. You are required to work with the conference venue for any food and beverage needs. It is strongly recommended to work with the in-house AV company but is not required

Meeting Restrictions:

You are allowed to place signage directly inside your assigned meeting room during your assigned meeting times and on the reader signs directly outside the meeting room. No signage, directional signs, or banners are allowed anywhere outside the meeting rooms.

Promotion/Marketing:

SMR will not promote, market or send invitations to attendees for any ancillary meetings. All meeting invitations are to be sent by the meeting organizer.

Contact Information:

Please refer to the below contact information for questions and additional information.
Sarah Hughes
Site Solutions Worldwide
Phone - +1-518-399-7181
Email - Sarah@sswmeetings.com

[Click here to submit your application!](#)